

**FORCLIMA UK Ltd.**  
**COMPLAINTS FORM**

You may use this form to make a suggestion or to make a complaint about Forclima UK Ltd’s products delivered and/or services provided.

We would like you to return this form as soon as possible.

**Your Name** .....

**Address** .....  
.....

**Telephone** .....

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**Date of incident**

**Approximate time of incident**

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**Suggestion / Complaint**

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**What action would you like to be taken?**

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**What times are convenient for you to have an appointment to discuss this?**